
COVID 19 - Risk assessment template – Water Based Activities – Dinghy Week for COMPETITORS, RIB DRIVERS AND CREW, RACE OFFICERS and HELPERS at the Royal Solent Yacht Club as required by The Health Protection (Coronavirus, Restrictions) (No. 2) (England) Regulations 2020

Organisation name: Royal Solent Yacht Club

Assessment carried out by: Tom Symes

Date assessment was carried out: 31st July 2020 Date of next Review

The Royal Solent Yacht Club (the 'Club') has carried out this risk assessment of the activities during the Club's Dinghy Week to satisfy the requirements of regulation 3 of the Management of Health and Safety at Work Regulations 1999.

The Club's Dinghy Week involves competitors, RIB drivers and crew, Race Officers, Club staff and helpers. Risk assessments have been carried out for the Club's normal on and off water activities and this risk assessment deals with the particular issues presented during Dinghy Week activities due to the COVID-19 pandemic. Briefings will be held outside and by email/WhatsApp.

Government COVID-19 advice must be followed, particularly with regard to social distancing. This guidance changes and it is the responsibility of each individual to ensure that they are familiar with it, over-riding this risk assessment if necessary. Competitors, rib drivers and crew and helpers must be conservative and be mindful of others.

No one may participate in racing unless they have completed fully the Condition of Entry forms and they have read and understood this Risk Assessment. Competitors may have their temperatures taken electronically prior to sailing. Sailing is by its nature an unpredictable sport and therefore inherently involves an element of risk. This activity is for competent people capable of making their own decisions and sailing without support from others. The responsibility for a boat's decision to participate in the activity is hers alone.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Date Assurance Provided
Social Distancing difficult to achieve when launching and recovering	Beach crew and sailors if social distancing not observed	<ul style="list-style-type: none"> - Limit overall numbers and allocate sufficient time to avoid crowding. - Allocate space for each class in dinghy park - No washing down boats and sails - Move any dinghies not sailing to make as much space available as possible - Sailors to arrive changed ready to sail. Changing room facilities closed. - Beach teams allocated for launch and recovery - Exclude all parents and other helpers from Boat Park and beach except when carrying out allocated tasks. - Timed and staggered shifts for launching different classes - Signage 	Identify congestion and pinch points and deal with	Club, Sailors and Helpers	Immediate	

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		<ul style="list-style-type: none"> - alcohol gel to be used on arrival and prior to touching any shared surfaces and on departure - Good communication 				
Social distancing whilst working on Committee vessel.	Race Officer Group if social distancing not observed	<ul style="list-style-type: none"> - Team limited to PRO, flag person, time keeper and results recorder - Only one person in cabin. Wheel, buttons etc to be disinfectant wiped before and after racing. Others stay in open air and socially distance to extent practicable. Avoid face to face - Use hand sanitiser, gloves and masks when in close proximity - Race officers are using own VHF radios and binoculars. 	<ul style="list-style-type: none"> - Review daily 	Club, Rear Commodore Sailing/Sailing Secretary Boatman	Immediately	

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		<ul style="list-style-type: none"> - Timers' flags, course boards, anchors and other equipment to be disinfectant wiped before and after racing - ROs to bring own refreshments - Follow protocols for access to and use of Committee Vessel 				
Social Distancing difficult to achieve for RIB Drivers and crew	Rib drivers and crew and sailors if social distancing not observed	<ul style="list-style-type: none"> - Driver and crew to be from same household where possible - Use own radios, binoculars and other equipment - Follow protocols for communication and race management - Follow existing RSYC protocols for recovery and assistance - Assess competence of sailors for conditions. Maintain hailing distance unless physical support is 	<ul style="list-style-type: none"> - Review daily 	Club, PRO, Rib drivers and crew	Immediate	

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		<p>required. Seek to limit provision of assistance to where absolutely necessary for safety</p> <ul style="list-style-type: none"> - Avoid face – to – face contact in the rib as much as possible. Use masks, gloves and sanitise any points on rib touched by sailors - If involved in mark laying or mark moving wear gloves and sanitise surfaces - Choose recovery methods that minimise physical contact, eg self rescue, mast tip/use of centre board - Use grab handles and carry boarding ladder or other device to assist in self-recovery from water and have spare masks available 				

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		<ul style="list-style-type: none"> - Tow astern rather than alongside. Have long towing lines available in rib. 				
Social Distancing difficult to achieve with members of the public using the beach and slip	Members of the public, sailors, beach team if social distancing not observed	<ul style="list-style-type: none"> - Signage - Beach master to request that members of public socially distance. - Ensure sailors are made aware of and have consideration for other users of the beach 	<ul style="list-style-type: none"> - Monitor on day of sailing 	Beach master, sailors	During launching and recovery	
Communication system not clear	All participants if race management is affected or safety issue arises	<ul style="list-style-type: none"> - VHF radio protocols to be followed by Race Offices and RIBs - WhatsApp communication limited to shore based. Sailors will not have phones with them. - Courses to be communicated as per Sailing Instructions 	<ul style="list-style-type: none"> - Review daily 			

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		<ul style="list-style-type: none"> - Results to be issued by email or WhatsApp, not on paper lists in the Club 				
Competitor gets into difficulty and requires urgent assistance with their boat	Sailors and RIBs if social distancing not observed	<ul style="list-style-type: none"> - Following standard sailing protocols, social distancing, cleaning of equipment. - Buoyancy aids/floatation devices must be worn on the water. - Wind and sea conditions to be considered to assess hazards for sailors and RIBs. - Race Officers to assess adequacy of RIB safety cover given numbers, experience and wind/tide conditions - Upper wind speed limit to apply. 	<ul style="list-style-type: none"> - All racing to be closely monitored by Race Officers and Boatman and immediately cancelled/abandoned if the wind/sea conditions are becoming more than acceptable. 	Race Officers, RIB drivers	On day of sailing	

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		<ul style="list-style-type: none"> - Radios to be used on RIBs for communication with shore team and PRO with protocols followed to summon rescue. 				
Competitor gets into difficulty in the water and requires assistance getting out of the water	Sailors and RIBs coming too close to the sailor	<ul style="list-style-type: none"> - As above - Standard RSYC Protocol - RIBs to carry steps/ladder devices to enable self-recovery from water - Radio communications and protocols to summon external assistance if required - RIB driver and crew to wear masks to maximise protection 		Sailors and RIB drivers and crew	Immediate	
First Aid including Basic Life Support	RIBs and sailors if social distancing not observed	<ul style="list-style-type: none"> - As above - Endeavouring to minimise the actual risks of sailing - Wear masks & gloves - Perform only Chest Compression BLS. - Follow UK Resuscitation Council Guidance +/- RYA recommendations 		RIBs, other sailors,	On day of sailing	

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<p>Competitors may not be able to maintain 2m distance walking and waiting in Dinghy Park and beach.</p>	<p>Sailors and Beach Team if social distancing not observed</p>	<ul style="list-style-type: none"> - Control access. Groups of max 6 sailors to have separate rigging areas. - Signage outlining National Guidance on Social Distancing. - Limit access to sailors only. Allocate safety tags on Day 1 and check tags off on launch and recovery. Sanitise tags daily - Ensure sailors are capable of rigging without assistance - Sailors to move swiftly on the beach and into dinghies to prevent crowding. - Ensure all trolleys are marked and easily identifiable from a distance and ensure trolley dolly team is 	<ul style="list-style-type: none"> - Review daily 	<p>Beach team, PRO and RIBs</p>	<p>On day of sailing</p>	

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		<ul style="list-style-type: none"> available to assist on launch and recovery - Good communication between beach master, RIBs and PRO 				
Other users of the Club being impacted by presence of sailors and other participants during Dinghy Week	Other Users, sailors, beach team if social distancing not observed	<ul style="list-style-type: none"> - Advise Club members and staff of Dinghy Week dates and that arrangements may be different to normal access - Ensure that other routes into the Club premises are made available for other users - Restrict sailors to ground floor - 	<ul style="list-style-type: none"> - Review daily - Identify any pinch points and manage 	Members sailors and Sailing Secretary	Immediately	
Competitor, Race Officer, RIB driver or crew or Helper may have a cough or display signs of Covid 19	All	<ul style="list-style-type: none"> - Ask person to leave club area immediately. Follow Government Guidance. - Encourage wearing of facemasks. - Maintain 2m distance. - If person symptomatic, those who 	<ul style="list-style-type: none"> - Follow latest government guidance 	Sailing Secretary, Rear Commodore Sailing	Immediate	

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		<p>have come into contact should self-isolate for 14 days.</p> <ul style="list-style-type: none"> - The Club believes that the following should be considered as close contacts for the purpose of test & trace in the context of sailboat racing. <ol style="list-style-type: none"> 1. Those who have sat within 1m of each other on the side deck for more than 15 minutes; 2. Those who have been below deck at the same time for a total of more than 5 minutes; 3. Those who have recovered someone or been recovered from the water; 4. Those who have had a non-fleeting face to face interaction within 1m of another crew member 				

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Competitor may wish to access the changing rooms and loos	Loos are open, changing facilities and showers are not available	<ul style="list-style-type: none"> - Notify all competitors prior to attending. Arrive changed ready to sail. - signage 		Club staff	Immediate	