



ROYAL SOUTHAMPTON YACHT CLUB

EVENT BOOKING TERMS and CONDITIONS

- All events are booked to take place at RSYC, Gins Clubhouse, Gins Lane, St. Leonard's, SO42 7XG on a non-exclusive basis, unless otherwise agreed.
- Submission of a completed Event Enquiry Form is not confirmation of an event booking. Bookings will be confirmed in writing by the RSYC Operations Manager.
- Event bookings outside of published clubhouse opening hours, including but not limited to weekday and weekend evenings, will be subject to a minimum of twenty paying guests.
- Following confirmation of a booking, should numbers drop below twenty, the host organisation will be liable for the shortfall in paying guests.
- All bookings of twelve or more guests will require a completed food pre-order form, seven working days before the event date.
- The host organization will be liable for the full cost of the received pre-order, regardless of any guest cancellations made within seven working days of the event date.
- All costs are to be settled on the day of the event.
- For rallies arriving via boat, the RSYC Rally Boat List Form must be completed and returned at least 14 working days before the event date.
- The following cancellation policy will apply for pontoon bookings paid in full, in advance:
 - For rallies arriving by boat, cancellation within 7 working days of the event, due to inclement weather. The parameters for this are; over 25 knots (F6) average from the day prior to arrival as per the '[Weather File' Lymington Start Platform measure'](#) Full value credit-note towards a rescheduled date
- RSYC is not liable for any loss or damage to personal property, goods or vehicles brought on to site.
- Guests should be made aware that RSYC may take photographs of events to be used in RSYC promotional materials, including but not limited to, the club website, in-house magazine and social media channels.